

SPECIFIC GUIDELINES IN ADMITTING RETURNEES, SPECIAL STUDENTS AND CROSS ENROLLEES

I. RETURNING STUDENTS

Category A: WITH LEAVE OF ABSENCE (for one year):

1. Go directly to the department/ college for interview;
2. Undergo the usual enrollment process.

Category B: WITHOUT LEAVE OF ABSENCE (for two or more years):

1. Apply for readmission/ take test at the Admissions Office (for cognitive assessment);
2. Take personality test at the Guidance Office (for psychological assessment);
3. If 1 and 2 are passed, Get PSAC FROM Admissions Office;
4. Proceed to department for final assessment/ approval of PSAC;
5. If passed departmental assessment, proceed to enrollment process.

*(*note: the above guidelines may apply only to those students in good standing- -not dismissed from the program, else, **admission is DENIED**)*

Category C: RETURNING TRANSFEREES

1. Apply for readmission/ take test at the Admissions Office (for cognitive assessment);
2. Take personality test at the Guidance Office (for psychological assessment);
3. If 1 and 2 are passed, Get PSAC FROM Admissions Office;
4. Proceed to department for final assessment/ approval of PSAC;
5. If passed departmental assessment, proceed to enrollment process.

II. SPECIAL STUDENTS

Category D: PROFESSIONAL EDUCATION STUDENTS

1. Get PSAC from Admissions Office
2. Go to college/ department for interview
3. Proceed to enrollment if passed the department interview.

Category E: COLLEGE OF LAW and MEDICAL STUDENTS (These are students taking in pre-requisite courses (for medicine and law) but enrolled elsewhere/ outside IIT:

1. Get PSAC from Admissions Office
2. Proceed to department for interview and approval of PSAC;
3. Undergo the usual enrollment process.

Category F: SECOND DEGREE TAKERS:

1. Get PSAC from Admissions Office
2. Proceed to department for interview and approval of PSAC;
3. Undergo the enrollment process.

Category G: GRADUATES OF TECHNICIAN PROGRAMS

1. Get PSAC from Admissions Office
2. Proceed to department for interview and approval of PSAC;
3. Undergo the enrollment process.

III. CROSS ENROLLEES

Category H: FROM Within MSU system (NO ADMISSION TEST)

1. Present permit to cross enroll and get PSAC from Admissions Office;
2. Go to department for approval of PSAC;
3. Undergo the enrollment process.

Category I: From Other Universities (WITH DIAGNOSTIC TEST)

1. Present permit to cross enroll, take diagnostic test, and get PSAC from Admissions Office;
2. Proceed to department for approval of PSAC;
3. Undergo the enrollment process.